

ATTORNEY OR PARTY WITHOUT ATTORNEY (NAME AND ADDRESS):   ATTORNEY FOR (NAME): <b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF</b> STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	TELEPHONE NO.:	FOR COURT USE ONLY          CASE NUMBER:
PLAINTIFF(S)/PETITIONER(S):		
DEFENDANT(S)/RESPONDENT(S):		
<input type="checkbox"/> <b>AT ISSUE-MEMORANDUM</b> <input type="checkbox"/> <b>COUNTER AT-ISSUE</b>		

- |   |   |
|---|---|
| <input type="checkbox"/> <input type="text" value="22000"/> Nature of Case  | <input type="checkbox"/> <input type="text" value="28110"/> Family Law              |
| <input type="checkbox"/> <input type="text" value="28120"/> Personal Injury, Property Damage or Wrongful Death, Involving Motor Vehicle | <input type="checkbox"/> <input type="text" value="28140"/> Eminent Domain          |
| <input type="checkbox"/> <input type="text" value="28130"/> All Other Personal Injury, etc.   | <input type="checkbox"/> <input type="text" value="28150/28160"/> Other Civil _____ |

1. Jury trial requested:  Yes  No
2. Time estimated for trial: \_\_\_\_\_ days.  If the estimate of trial time is 5 hours (1 day) or less, nonjury, and all parties join in the estimate of trial time (silence will be deemed as joining), this case will be set for trial as a short cause matter (for calendaring purposes, Desert District 2 hours or less)
3. Case entitled to preference  Yes  No Under code section: \_\_\_\_\_
4. Is equitable relief sought?  Yes  No
5. Does the amount in controversy exceed \$50,000 as to any plaintiff?  Yes  No
6. Are the parties claiming an exemption from mandatory arbitration pursuant to Rule 1600.5, California Rules of Court?  Yes  No
7. If you are counsel for plaintiff and you are not claiming exemption, do you elect to refer matter to arbitration?  Yes  No
8. If you are counsel for plaintiff and do not elect arbitration, do you object to the matter being ordered to arbitration?  Yes  No
9. Are the pleadings proper and the issues joined?  Yes  No
10. Is discovery  completed  partially completed? List discovery to be completed and date for completion.

11. Is there any law and motion pending or contemplated?  Yes  No  
 Has the motion been filed?  Yes  No Date: \_\_\_\_\_

12. If personal injury:
- a. Nature and extent of injuries: \_\_\_\_\_
  - b. Total medical expenses to date: \_\_\_\_\_
  - c. Future medical expenses: \_\_\_\_\_
  - d. Loss of earnings to date: \_\_\_\_\_
  - e. Future loss of earnings: \_\_\_\_\_
  - f. Other special or general damages: \_\_\_\_\_

13. Indicate party being represented:

Plaintiff _____	Defendant _____
Attorney _____	Attorney _____
Firm _____	Firm _____
Address _____	Address _____
Telephone _____	Telephone _____

For additional parties, please attach a separate sheet. Calendar No. \_\_\_\_\_

ACIS Code  
34101  
34103(02)

**AT-ISSUE MEMORANDUM**  
(Rule 206, 207)

12-858-356 Rev. 2/88  
SB-3

I hereby represent to the Court that this case is at issue as to all essential parties served with process or appearing therein; that no amended or supplemental complaint or cross-complaint or other affirmative pleading remains unanswered; that to my knowledge no other parties will be served with a summons prior to the time of trial, and I know of no further pleading to be filed and know of no reason why the case should not be tried as soon as the calendar of the Court will permit.

Date \_\_\_\_\_

\_\_\_\_\_  
*Attorney(s)*

**DECLARATION OF SERVICE BY MAIL**

I, \_\_\_\_\_, declare:  
That \_\_\_\_\_ is and was, at all times herein mentioned, a citizen of the United States and a resident of the County of San Bernardino, over the age of eighteen years and not a party to nor interested in the within action; that his \_\_\_\_\_ business address is \_\_\_\_\_  
City of \_\_\_\_\_, County of \_\_\_\_\_, State of California;  
that on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ he served the within At-Issue Memorandum upon \_\_\_\_\_  
by depositing a copy thereof, enclosed in a sealed envelope with postage thereon fully prepaid, in the United States Post Office mail box at \_\_\_\_\_, addressed as follows:

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, at \_\_\_\_\_, California.

\_\_\_\_\_  
*Declarant Signature*